



Dr. Max and Gianna Glassman Tools for Tolerance® Student Groups Terms and Conditions

Program Requirements:

Upon acceptance to the Glassman Tools for Tolerance® Program, all participants must agree to fulfill all necessary prerequisite and follow-up requirements.

Pre Requirements:

In order to enhance their learning experience, student groups will be required to attend a screening of "I Have Not Forgotten You: The Life and Legacy of Simon Wiesenthal" and a Pre-Tools workshop held at FSWC's office in Toronto. If the participants do not live within the Greater Toronto Area, they will be obligated to take part in the workshop through alternative means to be discussed. Prior to this workshop, the students will be provided with a questionnaire to complete.

Follow-up Requirements:

The organizer will be responsible for providing FSWC with the follow-up plan within 1 month of return from the Tools workshop as well as a 1-year follow up. The students will be requested to complete (either individually or in groups) a student-initiated follow-up assignment which should be outlined to FSWC within one month following the workshop and then completed within 10 months. The school board will be responsible for ensuring these are completed and submitted to FSWC.

What is the cost?

The cost of the trip is the responsibility of the participants. The full-day experience (5 hours) includes 2 trained facilitators, lunch, and a reflection journal that will be used throughout the programme. The cost of the programme is \$100/student. All additional costs (transportation, insurance, dinners, hotels – if applicable) remain the responsibility of the group. FSWC can offer recommendations shared by previous groups that have taken part in the programme.

Insurance:

Option A: All Inclusive Cancellation Insurance

If desired, participants are able to purchase All-Inclusive cancellation insurance through our travel agent. Though the rate is dependant upon age and length of travel, the average cost of this insurance is \$35 Cdn.

All Inclusive Cancellation Insurance covers:

Cancellation Insurance & Interruption Insurance up to \$ 700 prior to departure and unlimited coverage after departure

Emergency Hospital/Medical Unlimited

Flight Accident \$ 100,000

Travel Accident \$ 50,000

Baggage and Personal Effects \$ 1,000

Option B: Insurance Opt Out

Participants who opt out of purchasing the All-Inclusive cancellation insurance must agree to cover all costs (flight, hotel and administrative fees) if unable to attend the workshop for any reason. FSWC will charge the credit card provided for the entire amount lost and is not responsible for any losses.

Travel Agent Administrative Fee:

All applicants are required to pay a \$30 administration fee (plus GST, \$50 for any deviations) to the travel agent. Upon acceptance to the program, FSWC's travel agent will administer these costs and book ALL air arrangements.

What is the cancellation policy?

Regardless of the reason, once you have committed to the programme, the tuition is non-refundable (Educators: \$450; Law Enforcement (Tools I): \$400; Students: \$100).

Note: This section is only applicable to those who purchased All-Inclusive cancellation insurance. For those who opt out, FSWC will charge your credit card for the entire cost of the ticket(s). The airline ticket may be able to be reprocessed for another date (speak to travel agent). Workshop tuition will be charged to the participant. Participants who cannot attend must notify Friends of Simon Wiesenthal Center in writing as soon as possible.

Medical Cancellations:

For medical cancellations, covered under the All Inclusive insurance, the reimbursement must be returned to FSWC. It is the participant's obligation to actively pursue their insurance. If FSWC has not been reimbursed by 60 days following the trip commencement date, you will be charged on the credit card provided for all costs incurred by FSWC. Reimbursement from the insurance company may follow.

Non-medical Cancellations:

If the airline ticket has been purchased, FSWC will attempt to negotiate a refund; all further costs will be charged to the participant's credit card. These typically include name change and travel agent's service fee. However, non-refundable tickets will be charged entirely to the cancelled participant.

Extreme Weather:

If due to extreme weather conditions the group will not be able to arrive in NYC in time for a complete day's program, an alternate date will be coordinated within a year's time, if possible. There may be an additional service fee charged by the airline carrier. The group must make every attempt to travel.

Miscellaneous Information:

- Preference will be given to student groups in high school and above.
- Students are the sole responsibility of the school board; this includes all legal forms and permission slips. Any additional costs associated with travel changes including flight deviations and/or hotel room changes/upgrades (if applicable) must be paid by the participant.
- **NOTE:** Participants returning to Canada may not find suitable air travel on the day the workshop concludes. In this circumstance, the participants are responsible for paying all extended costs incurred beyond the program dates (if applicable).
- The travel agent will request a photocopy of page 2 & 3 of each participant's passport. No one will be issued a ticket without submitting a copy of their passport to the travel agent (if applicable).

- Remember that all passports must be valid for at least 6 months following your return to Canada.
- The flights will be arranged to depart as a group, unfortunately we cannot guarantee that all participants/guests will be traveling on the same flight.
- Credit card information must be provided upon acceptance to the program.
- Participants must provide boarding passes to the Canadian FSWC upon arrival their return to Canada.
- FSWC reserves the exclusive right to select participants at its discretion. Applicants who are not accepted will be included in our contact list so they may receive notification from FSWC regarding future programming opportunities. All photographs and/or written comments are the sole possession of Friends of Simon Wiesenthal Centre and may be used for promotional purposes. Any concerns regarding this must be issued in writing to FSWC prior to commencement of the program.

NOTE: PARTICIPANTS MAY ONLY JOIN GLASSMAN TOOLS FOR TOLERANCE FOR ONE WORKSHOP IN UNITED STATES

For assistance and further information contact:

Melissa Mikel

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